

## &gt;&gt;&gt; NEWSLETTER &lt;&lt;&lt;

# FIELD RESEARCH EXAMINER

- Experts in the field, dedicated to research -

Welcome to the third edition of our Examiner Newsletter! We are incredibly grateful for your ongoing partnership with us. We know that many of you give up time outside of your work hours to assist us in achieving our data collection and publishing goals, and we truly appreciate your dedication. As we speed toward the end of the year, we have many projects underway or getting ready to begin. We hope this newsletter provides valuable updates, tips, and information on upcoming projects. Please don't hesitate to contact us if you need anything.

## EXCITING UPDATE!

# 1

### **PORTAL DEACTIVATION**

To help ensure that we only contact examiners who are still interested in participating in our upcoming projects, we will be **starting an annual Portal cleanup process**. In August of every year, examiner profiles that have **not logged into the Field Research Portal within the last year will be marked as inactive**. Inactive examiners do NOT receive notifications or updates for our projects. To maintain an active examiner profile and ensure that you continue receiving notifications for upcoming projects, updates on current project needs, and access to the Examiner Hub resources, we recommend **logging into the Portal at least once a month**. This will help you avoid deactivation and stay connected.

# TIPS & TRICKS

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## **UPDATED CANDIDATE LIST**

We know keeping track of all your candidates can be overwhelming! One of the best things you can do to help us make accurate assignments and know who is available for a project is to **keep your candidate list up to date**. Please delete candidates you no longer have access to OR mark them as unavailable if they cannot participate in any upcoming projects. For more guidance, review this [How To Manage Candidate List Guide](#) that includes step-by-step directions and video demonstrations. *Please make sure to review and update your candidate list within the Portal before each project begins.* This small step is a big help to our Examiner Relations team!

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## **FAMILY MEMBERS**

We know that as an examiner, the first people you think of to use as candidates are your family members. Unfortunately, **family members are excluded from most projects**. If you have family members who really want to be included, many of our examiners have shared their family members with a colleague or friend who is also an examiner with us. If a project comes down the pipeline that lets you work with your family, we will let you know!

If you have any family members as candidates in your Portal account, please mark them as unavailable unless a project specifies that testing family members is allowed.

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## **COMMUNICATION**

A great way to help the field research team during data collection is to keep communicating with us! Monitor your email for project updates, questions regarding your administration and new assignments. Check in with us via email when you have questions or feedback! We want to hear from you! Having the line of communication open helps us ensure our examiners are up-to-date and actively participating.

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## **ELIGIBLE PROFESSIONS**

**Question:** I was able to work on a pilot version of a test, but I am considered ineligible to participate in the standardization. Why?!

Great question!! In general, for our standardization projects, **examiners eligible to participate are professionals who will use the product in the “real world.”**

Because projects in the pilot stage are typically much smaller and do not derive standard scores, other professions are sometimes allowed to participate depending on the project and administration needs.

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## **BEST TIP EVER!! GET TO KNOW THE TEAM!**

One of the best ways to maximize your time spent partnering with Field Research is to get to know our team! This quarter we are excited to highlight one of our Alliance Partner team members, **Jazmine Coronado**. Many of you interacted with Jazmine when you registered to become an examiner - get to know her a little bit better!



Jazmine Coronado

### **How long have you been with Pearson?**

2 years!

### **Favorite Office Item?**

Colorful pens!

### **What is an upcoming/recent change or update you are most excited about?**

I'm excited about the awesome training videos for each project! It's a game changer! The training not only helps examiners get comfortable with the assessment to ensure usable tests but also covers everything they need to know about navigating the Portal and staying connected with our Examiner Relations team throughout the project. This sets everyone up for success!

### **Any message or reminder you would like to share with Examiners?**

Don't forget to visit our [Examiner Hub](#) often! In addition to project information, it also contains lots of great resources including an overview of the field research process, payment information, and recruiting tips! It's your one-stop show for everything you need!

# UPCOMING IN 2024 & 2025!

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## **BASC-4 STANDARDIZATION**

**BASC-4 standardization begins next month**, and we are already working with examiners to get them prepped and ready. This huge data collection project will *require data from students, parents, and teachers*. We would LOVE for you to participate! This will be our most extensive collection of the year and will last well into 2025! The more examiners who can actively recruit and participate, the better!

This project is different: You will not sit one-on-one with candidates and administer a paper/pencil assessment. Your primary responsibility will be to launch digital forms from the Portal to different people who interact with the candidate (teacher, parent, self) and ensure the forms are completed and submitted to Pearson in the allotted time.

If you are in one of the following professions and interested in joining us, please email us at [FRExaminerSupport@pearson.com](mailto:FRExaminerSupport@pearson.com).

Clinical psychologists  
Clinical social workers  
Education diagnosticians  
Neuropsychologists

School psychologists  
Psychiatrists  
Psychometrists

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## **CELF-6 STANDARDIZATION**

Attention all Speech Language Pathologists! The **CELF-6 standardization is coming soon, in 2025!** We will need YOUR help because it will be a LARGE data collection—so get prepared! Begin recruiting candidates now; we will need children ages 5-21! Keep an eye on the Examiner Hub for updates!

THANK  
YOU!

We could not do this without your partnership and commitment!